



Peachtree City Library, Incorporated  
Friends of the Peachtree City Library  
201 Willow Bend Road  
Peachtree City, GA 30269

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MINUTES OF THE BOARD OF DIRECTORS VIRTUAL MEETING  
May 27, 2021 – 2:00 PM

Attendees Online: Lee Eltzroth, Donn Blosser, Jerry Kahn, Sharon Marchisello, Rebecca Watts, Anna Hollander, Ruth Arthur

Web Meeting Platform: Zoom

1. Call to Order:

- The meeting was called to order by President Lee Eltzroth at 2:05 p.m.

2. Approval of Minutes of Last Meeting:

- A motion was made and seconded to approve the minutes of the April 1, 2021, meeting. The minutes were approved and will be posted on our website <https://ptclibraryfriends.org>

3. President's Report:

- A collection of articles about the library and its history was published in the Spring/Summer 2021 issue of "Peachtree City Magazine." This publication is sent to Peachtree City residents and is usually available at the library.
- Lee attended a webinar with a virtual tour of the archives at Atlanta University. She learned a lot about what we could do as a tour for others.
- Regarding the Joel Cowan History Room, Lee attended a webinar hosted by the Digital Commonwealth, called "Should it stay, or should it go?" based on the experiences of the Concord, MA Free Public Library hosting of a considerable number of digital exhibits and collections on its website utilizing Omeka. Omeka is an open-source web publishing platform for sharing digital collections and creating media-rich online exhibits.
- Lee thinks it is worth trying out the free version of Omeka as the cost is less than \$100 per year. She envisions exhibits/tours of the t-shirts and jackets, some of the artwork, including posters, etc. Omeka has many plug-ins and templates, and it would work in tandem with our website, where our manuscript finding aids will be accessed. Lee will send to the board members information about Omeka.
- Jo-Flo, our mannequin – I mentioned at the last meeting wanting a mannequin for t-shirts, etc. and the next day Ruth found one in Peachtree City. I sent you a photo. I call it Jo-Flo after Joel Cowan and Floy Farr. It is in the exhibit case outside the Joel Cowan History Room wearing a 1989 PTC 30<sup>th</sup> anniversary t-shirt. We'll use it to rotate t-shirts and jackets in the collection but may not exhibit in the same case.

#### 4. Treasurer's Report:

- Jerry Kahn presented the Profit and Loss Statement which showed that for the period January 1, 2021, through April 30, 2021, FOL had income of \$1,675.27 and expenses of \$4,284.64. The Balance Sheet showed that as of April 30, 2021, the FOL assets were \$31,495.99. The checking account balance at Ameris Bank as of May 27, 2021, was \$31,320.24.
- Jerry Kahn submitted an organizational profile for the FOL to the Community Foundation of Greater Atlanta, a philanthropic service group.

#### 5. Secretary's Report:

- Membership: 94 members with 7 Sustaining members and 1 Patron. Thirty members have renewed for 2021.
- Report on FOGL meetings:
- Coffee Chat, April 16: "How to Gain and Retain Members."
  - Wendy Cornelisen, liaison to Georgia Public Library Service, gave a brief overview of how libraries are funded. 80.3% - local funding, 17.6% - State (Georgia General Assembly), and 2.1% Federal funding mostly on the state level.
  - Within the American Rescue Plan is \$5 billion to construct and repair libraries, especially in rural and underserved areas. Georgia's share would be \$146 million. There are 411 library buildings in Georgia with an average age of 32 Years.
  - Ideas for getting members: provide a form at the desk, link from library's website, make a notation on check out receipt to join Friends, give brochure to people who are getting a library card. Talk to community groups, book clubs and story times saying the program was brought to you by Friends. Join with Master Gardeners to sell plants and books.
- Meeting Minutes, April 30, 2021
  - The board discussed and decided there would be no time limit for using the Author Grant money.
  - Ideas for the use of the FOGL Facebook page for monthly discussions: share marketing tips, "Show us Your Shelves" display ideas, conduct polls with space for comments, use TikTok for video and put on Facebook.
  - The next Coffee Chat will be on August 20, 2021, with a theme of "How Do We Start Up Again."
  - The newsletter will be published on June 11, 2021.

#### 6. Art Initiative:

- Rebecca Watts said there was nothing new to report.

#### 7. Children's Library:

- Lee reported for Janice Dukes that they are preparing for the summer events.

#### 8. Volunteer's Report:

- Lee reported for Chereese Cadet that there will be one session of training from 9:00 a.m. to 12:00 p.m. in June.

9. Library Announcements:

- Lee reported for Jill Prouty that the library is now accepting book donations but is not advertising this to the public. Only ten books at a time will be accepted. The donated books are to go into the book drop outside the library.

10. Old Business:

- Lee will notify Lynn Cullen, the Author Grant speaker, that since there will be no time limit on using the grant that we may have an in-person event in the future.
- Lee announced that the National Library Week membership incentives with the tote bags and bookmarks will carry on through spring (now considering running through summer).
- A motion was made and seconded to approve the FOL 2021 budget. The motion carried.

11. New Business:

- Jerry Kahn investigated liability insurance for nonprofit groups and received quotes from the Nonprofit Insurance Alliance Group: General Liability - \$651, Directors and Officers Liability - \$663, and Participant/volunteer Accident - \$100 for a total of \$1,414 per year. Jill had told Jerry that the library has liability coverage for patrons and volunteers but not workers comp for volunteers. Ruth will poll the Friends groups on the FOGL board regarding their insurance coverage.

12. Next Board Meeting Date:

- Not set. Lee will suggest possible dates later.

13. Attachments:

- Balance Sheet and P/L Statement through April 30, 2021

Recorded by Ruth Arthur, Secretary